

PENTWATER TOWNSHIP LIBRARY BOARD

Meeting Minutes

May 15, 2018

Roll Call—Present: Joan LundBorg, Kendra Flynn, Nancy Peterson, Valerie Church McHugh, Cynthia Maguire

Absent: Elaine LeTarte

Also Present: Mary Barker, Joan Wegner

The meeting was called to order at 5:00 p.m. by Kendra Flynn, President.

Approval of Agenda: Valerie Church McHugh made a motion to approve the agenda with additions. Cynthia Maguire seconded the motion. The agenda was approved as written.

Approval of the March 20, 2018, Amended Minutes

Valerie Church McHugh made a motion to approve the amended minutes of March 20, 2018. Joan LundBorg seconded the motion. The motion was approved.

Approval of the Minutes for April 17, 2018

Joan LundBorg moved to approve the minutes of April 17, 2018, and Valerie Church McHugh seconded the motion. The motion was approved.

Treasurer's Report of April, 2018

- Mary Barker reviewed the treasurer's report with the board. Joan LundBorg made a motion to approve the Treasurer's Report of April, 2018, as presented. Valerie Church McHugh seconded the motion. The motion was approved.
- Mary Barker informed the board that one of the CD's will be rolling over.

Review of Bills Paid

Joan LundBorg made a motion to accept the list of bills paid as presented. Nancy Peterson seconded the motion. Roll Call Vote: Aye: Joan LundBorg, Kendra Flynn, Nancy Peterson, Valerie Church McHugh, and Cynthia Maguire. The motion was approved.

Director's Report and Monthly Stats

Mary Barker reviewed the director's report and provided the monthly stats.

Committee Reports

Policy Committee: Email Use Policy (1st Reading) was reviewed.

Continuing Business

- Credit Card Use: Joan LundBorg reported on the features of Square and Pay Pal.

Continued Business (continued)

- Friends of the Pentwater Township Library:
 - The last meeting of the Friends had a quorum of its members, who decided to dissolve and to give the remainder of its funds to the Pentwater Township Library.
 - Joan LundBorg made a motion to put the money from the Friends into the endowment fund for the Pentwater Township Library. Valerie Church McHugh seconded the motion. The motion was unanimously approved.

New Business

- Conference: Kendra Flynn asked that board members email her about a potential topic they might want to share from what they learned at the recent conference. She will then coordinate the topics and set up a schedule of presentations to be given at future board meetings.
- Committee responsibility review: Committee members should approach Mary Barker about any items they want to discuss, and direction for such discussions should come from Mary.

Other Business

Valerie Church McHugh reported on her trip to Washington, D.C. for National Legislative Library Day which she attended on May 8, 2018.

Public Comment: There were no public comments.

The meeting was adjourned at 6:20 p.m. by Kendra Flynn, President.

Respectfully submitted

Joan H. Wegner, Recording Secretary